Computron Procurement Portal: Making it Easier to Purchase

Solution Description

Computron’s Procurement Portal solution is an enterprise-wide, end-to-end, electronic procure-to-pay solution, which delivers on the promise of the Internet to provide streamlined solutions for your business.

The Procurement Portal solution provides a way to purchase goods and services, streamline administrative routines, discourage off-contract or “maverick” buying, and consolidate purchasing practices.

By granting users freedom to choose among a set of suppliers and allowing management to maintain control over the process and supplier relationships, company executives can now track immediate results and positively impact the bottom line.
Is this solution right for you?

Do you experience some or all of the following?

- Employee requests for routine purchases take just as long to process as more complicated, less routine purchases
- Excessive amount of paperwork involved in getting a purchase request approved
- Excessive time spent administering an inefficient procurement process
- Policies and procedures not consistently applied to purchase approvals
- Multiple suppliers for the same item resulting in the need to investigate the best price for each purchase
- Purchases from non-partner suppliers
- Time differences and multiple locations slow the approval process
- Excessive period of time between the requisition and delivery leads to employee frustration
- Excessive inventory of routine items
- Excessive number of returns because the wrong items have been ordered

If you answered yes to some or all of the above questions, then Computron could provide a more efficient enterprise-wide procurement process, from any location with Internet access.

Solution Overview

To eliminate inefficient buying practices, the Procurement Portal solution simplifies the purchasing process and restores policy control, reducing the overall cost of non-production MRO (maintenance, repair and operating) supplies. Processing costs can be reduced, the volume of transactions can be lowered and the total number of procurement specialists involved in the procurement process reduced. At the same time, both your purchasing department’s need for control and your end user’s need for flexibility are satisfied.

By extending buying power throughout your organization via the Internet, your company can maximize return on investment. The Procurement Portal solution transforms the traditional purchasing process beyond the back office to all employees who make purchasing requests. Because the Procurement Portal solution is Web-based, it simplifies your purchasing process by offering ultimate accessibility, no matter where employees are located.

The Procurement Portal solution reduces handoffs and restores policy control, freeing up your valuable employee’s time from both administrative tasks and the traditional time-intensive paper process resulting in a reduced time to order, process, receive and pay for supplies. Additionally, the Procurement Portal solution provides a rich, intuitive and familiar interface for both users and administrators.

The Procurement Portal solution’s automated process streamlines the entire purchasing cycle resulting in cost savings and strategic benefits. It consolidates purchasing activities between multiple sites and the supplier base, so your company can maximize bulk rates and corporate discounts. Ultimately, your company’s buyers can use valuable purchasing data to measure supplier performance and negotiate better contracts with fewer, long-term strategic vendors.

The Procurement Portal solution supports both internal catalogues as well as personalized external catalogues maintained by each vendor. In the case of an external catalogue, this will represent the items and prices that the company has negotiated as part of its relationship with the vendor and it will be the vendor that maintains the catalogue. The negotiated supplier catalogue can either be accessed over the web or loaded into the Procurement Portal application database becoming in effect an internal catalogue. Internal catalogues can be made available as public catalogues or personalized for specific groups of users.
**Functional Highlights**

- Completely automated requisition to check process
- Purchase request initiated by a “shopping experience”, similar, for example, to buying a personal item from one of the Internet retailers – browse, fill the cart and checkout!
- 24x7 web-based self-service from a standard Internet browser
- Self-administration of preferences and passwords
- Unlimited number of suppliers
- Intuitive screens requiring minimal training
- No knowledge required of Accounts Payable and Purchase Order Processing in order to initiate a purchase request
- Highly secure
- Choice of internal or vendor-maintained external catalogues
- Purchase requests automatically routed to managers for approval based on business rules
- Purchase order is automatically created upon approval and can be sent to the vendor via email, fax, print or cXML
- Ability to check the status of an order minimizing calls to the purchasing department
- Ability to record the receipt of an order for 3-way matching on receipt of the invoice
- Pre-commitment budget checking as part of the requisition approval stage
- Direct links to vendor web pages for additional information about individual items, for example technical specifications, pictures or detailed descriptions
- Optional interface to Computron Inventory system

To find out more about how Computron can help your organization please contact us at info@avolin.com.